

**Emergency evacuation and relocation procedures for**

**Main Street Children's Center**

**1001 S. Main Street**

**Georgetown, Texas 78626**

**Medical Emergency:** All staff is required to have first aid and CPR training. In case of an emergency, staff will administer the necessary first aid. If necessary 911 will be notified and your child will be transported to the nearest hospital. **Parent will be notified immediately!**

**Emergency evacuation and relocation procedures:**

**Relocation:**

In case of an emergency that would require relocation for MSCC children and staff we will transport children to the following location:

**Georgetown Parks and Recreation Center**

**1003 N. Austin Ave.**

**Georgetown, Tx 78626**

**512 930-3596 Rec. Center Supervisor**

If the need for transportation arises MSCC Center Director will contact Georgetown ISD bus barn at **512 943-5126** and arrange for a bus to be sent to the Children's Center. In the event no buses are available we will transport children by Main Street Church bus and the personal vehicles of our staff.

Our safe zone inside the building is: **The basement area of the church**

Our outside safe zone that **does not** require transportation is the tree outside the playground on the south side of the building.

MSCC is on an automatic monitoring system when alarm is activated emergency services are notified through alarm company.

If needed the Director or manager in charge will notify necessary authorities.

**Parents will be notified via phone by Center staff in case of emergency or relocation.**

Licensing will be notified within 24 hrs of any emergency.

**Contact information:**

**14000 Summit Dr.**

**Austin, Tx 78728**

**512 834-3213**

In the event we cannot reach our representative we will contact our Statewide link at:

**1 800 252-5400**

**Main Street Children's Center conducts monthly fire drills and severe weather drills are conducted every 3 months.**